

**Senior Pension Strategist, Managed Plans  
Plan Management  
(Permanent Full Time)**

Are you keen to join an inclusive and dynamic pension administrator with a global reputation for service excellence?

The Ontario Pension Board (OPB) administers the Public Service Pension Plan (the PSPP), a major defined benefit pension plan sponsored by the Government of Ontario. With 100,000 members and \$31 billion in assets, the PSPP is one of Canada's largest pension plans. It is also one of the country's oldest, successfully delivering the pension promise since the early 1920s. [Learn more about OPB.](#)

OPB has an excellent opportunity for a Senior Pension Strategist, Managed Plans. Reporting to the Director, Managed Plans and Regulatory Filings, this role will deliver senior subject matter expertise to support all aspects of the Managed Plans function and contribute to the advancement of strategic priorities, within a highly collaborative, purpose-driven organization.

With strong political acumen, the Senior Pension Strategist will deepen partnerships with stakeholders to facilitate ongoing collaboration and enhance connectivity. Working closely with the Provincial Judges Pension Board of Directors and its committees, the Senior Pension Strategist will leverage their superior writing skills to develop a range of materials tailored to specific audiences, distilling complex information with the right level of detail. A strategic thinker, comfortable operating in ambiguity, this role will monitor the external environment for developments which impact plan governance and develop recommendations for senior leadership.

**Key Responsibilities:**

- Supporting the planning and development of materials for the Provincial Judges Pension Board (PJPB) and OPB Board committees.
- Drafting an array of written communications materials including Board correspondence, presentations, impact analysis or assessments, briefing notes, memorandums, reports, and executive summaries for senior audiences.
- Fostering effective and trusted relationships with key external stakeholders, including Treasury Board Secretariat (TBS), Association of Ontario Judges (AOJ), Chief Justice Office (CJO) and the Investment Management Corporation of Ontario (IMCO), strengthening connectivity through regular and proactive communications.
- Monitoring developments in the external environment (pension, legislative, regulatory), conducting comprehensive analysis to interpret and assess the impact of changes on plan governance and developing recommendations for senior leadership.
- Facilitating cross-functional collaboration with Policy, Client Services and other internal business partners on regulatory consultations and related matters.
- Acts as the internal subject matter expert on Provincial Judges Pension Plan (PJPP) matters, providing technical and analytical support to Client Services and other internal business partners.

**Key Qualifications:**

- Demonstrated experience and expertise in a legal, policy, regulatory or advocacy function with an in-depth understanding and awareness of the financial, regulatory and political landscape in Ontario, with strong political acuity.
- Strong familiarity with legislation governing pension plan administration including but not limited to Pension Benefits Act, Income Tax Act, Family Law Act, with demonstrated ability to interpret and apply directives and mandates while assessing enterprise-wide impacts.
- Advanced critical thinking and problem-solving skills, with well-developed research skills required to identify, analyze, interpret and present relevant information.
- Knowledge and understanding of board and committee governance operations, principles, framework and procedures. Understanding of the principle of judicial independence.

- Sound judgement with a high degree of tact, professionalism, and discretion in managing sensitive and confidential information.
- Superior relationship building skills with the ability to work collaboratively in a team and with stakeholders, advisors, and business partners, both internal and external to OPB.
- Excellent written and verbal communication skills with the ability to communicate technical information and deliver presentations tailored to the right level of complexity for the audience.
- Ability to work independently, demonstrating adaptability and flexibility in managing multiple competing objectives and delivering in a time sensitive manner.
- Undergraduate degree preferably in Law, Public Policy, Actuarial Sciences, Business, Finance or a related field, or equivalent experience.
- Strong proficiency in Microsoft Office (Word, Excel, PowerPoint).

**Please submit your resume if you are interested in this exciting opportunity:**

[Careers - Ontario Pension Board \(opb.ca\)](https://www.opb.ca/careers)

**The competition will remain open until a successful candidate is selected or until the competition is closed.**

This competition is open to all employees of OPB and has been posted on LinkedIn. OPB is committed to providing accommodation for people with disabilities in its recruitment process. Please advise OPB if you require an accommodation and we will work with you to meet your needs.

OPB is committed to fostering a culture of diversity, equity and inclusiveness that reflects the diverse communities we serve. We welcome and encourage applications from those who may contribute to the further diversification of ideas. Candidates being considered for this position will be required to submit to a background screening.

We thank all applicants, however, only those selected for an interview will be contacted.